

Subject: NA Lab Call question

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Date: Fri, 27 Jun 2008 17:39:11 -0400

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The following question was raised:

On page 16-17 under Application Preparation, Section 4. Technical Content, there is a section "a. Project Narrative" with the following subheadings: Project Objective, Merit Review Criterion Discussion, Relevand and Outcomes/Impacts, Roles of Participants, Facilities and Other Resources, Equipment, Bibliography and References if applicable, and Project Performance Site.

Q: Can you provide guidance on how these subheadings fit into the Technical Content section laid out in the Table of Contents on Page 15, which just shows 4 major subheadings: Technical Merit and Implementation, Commercial Building Design Team Roles and Capabilities, National Account Company Participation and Project Management including Risk Management?

We believe that we understand that a Merit Review Criterion Discussion is required under each of the major Technical Content Sections. Aside from those, do you want to see a separate section called Project Narrative with the other subheadings called out? If not, can you tell us where they should fit inside of each of the four major headings?

Response - Please develop your application with the Technical Content having the 4 main sections identified in the table on Page 15. Within these main sections, incorporate the Page 16-17 sections as appropriate (some of these will be in multiple main sections).

For example:

4. Technical Content

A. Technical Merit and Implementation

- (1) Project Objective
- (2) Merit Review Criterion 1 Discussion
- (3) Relevance and Outcomes/Impacts

B. CBDT Roles and Responsibilities

- (1) Roles of Participants
- (2) Merit Review Criterion 2 Discussion
- (3) Facilities and Other Resources
- (4) Equipment
- (5) Bibliography and References

C. NAC Participation

- (1) Roles of Participants
- (2) Merit Review Criterion 3 Discussion
- (3) Facilities and Other Resources
- (4) Equipment
- (5) Bibliography and References
- (6) Project Performance Site

D. Project Management, Including Risk Management

- (1) Roles of Participants (as it relates to coordination among NA Team partners and project/subproject management)
- (2) Merit Review Criterion 4 Discussion

Additional sections/discussions may be inserted as necessary according to the proposed project. This is an example only and different arrangements will require different formats to be effectively presented.

I apologize for not being more clear, but did not want to dictate overly burdensome requirements. I will be on vacation all of next week so additional questions will have a lag in my response.

thanks,
Parrish

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